



The South Carolina Court of Appeals

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March 25, 2020

Mrs. Taylor Rollins Ott, Esquire
PO Box 1646
Orangeburg SC 29116

Re: Glenfield Apartments v. Jacquita Funchess
Appellate Case No. 2020-000405

Dear Counsel:

Our records reflect that the time for ordering the transcript has expired. Within ten days of the date of this letter, you must file a copy of the letter showing that you have timely ordered the transcript from the court reporter. If you have not timely ordered the transcript, you must serve and file a motion requesting permission to order the transcript outside of the filing deadlines set by Rule 207 of the SCACR, along with a copy of your letter addressed to the court reporter.

Be sure to copy the Court, the Office of Court Administration and opposing counsel with all correspondence concerning the transcript. The address for Court Administration is as follows:

South Carolina Office of Court Administration
1220 Senate Street, Suite 200
Columbia, SC 29201

Please advise the Court of the status of the transcript within ten (10) days of the date of this letter, or your appeal will be dismissed.

Very truly yours,

V. Clair Allen, Deputy

CLERK

cc: Theodore von Keller, Esquire