



## The South Carolina Court of Appeals

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V. CLAIRE ALLEN  
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April 16, 2020

Terrance Griffin, 327735  
Lieber Correctional Institution  
P.O. Box 205  
Ridgeville SC 29472

Re: Terrance Griffin v. SC Department of Corrections (2)  
Appellate Case No. 2020-000416

Dear Mr. Griffin:

Upon reviewing your notice of appeal, the following deficiency has been noted under the South Carolina Appellate Court Rules (SCACR), and any deficiency must be corrected within ten (10) days of the date of this letter or your appeal will be dismissed:

- A proof of service has not been provided. You must serve and file a proof of service substantially in the format shown by Form 7 in Appendix C to part II of the SCACR, stating the date that the notice of appeal was served on the respondent. The proof of service must also reflect that a copy of the notice of appeal has been provided to the lower court Clerk's office.

Very truly yours,

*V. Claire Allen*

CLERK

cc: Christina Catoe Bigelow, Esquire