



# The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

V. CLAIRE ALLEN  
CHIEF DEPUTY CLERK

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April 22, 2020

Lisa Michelle Ray  
775 Sangaree Pkwy Blvd.  
Apt. 5-C  
Summerville SC 29486

Re: Lisa Michelle Ray v. Parkway Village Apartments  
Appellate Case No. 2020-000629

Dear Ms. Ray:

Upon reviewing your correspondence filed on April 13, 2020, which this Court construes as an attempt to file a notice of appeal, the following deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and each deficiency must be corrected within ten (10) days of the date of this letter:

- The notice of appeal must be substantially in the format shown by Form 1 in Appendix C to part II of the SCACR.
- The notice of appeal only needs to be accompanied by the order(s) and/or judgment(s) challenged on appeal. In your notice of appeal, please clarify what the order(s) is that you intend to appeal, as well as provide this Court with a copy of that order(s).
- The notice of appeal fails to include a statement of when you received written notice of entry of the order or judgment from which this appeal is taken.
- The required filing fee has not been submitted. The correct filing fee is \$250.00.

- A proof of service has not been provided. You must serve and file a proof of service showing that a copy of the notice of appeal was timely served on the respondent and the lower court, and must be substantially in the format shown by Form 7 in Appendix C to part II of the SCACR.
- The documents filed along with your correspondence are not needed at this time. Therefore, no further action will be taken on them.
- Please be advised that if you wish to ask this Court for relief aside from filing a notice of appeal, you must do so in the form of a motion pursuant to Rule 240 of the SCACR.

Very truly yours,

*V. Claire Allen*

CLERK

cc: Parkway Village Apartments