

# METCALFE & ATKINSON, LLC

ATTORNEYS AT LAW

June 10, 2020

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**SC Court of Appeals**

The Honorable Jenny Kitchings  
Clerk, South Carolina Court of Appeals  
1220 Senate Street  
Columbia, SC 29201

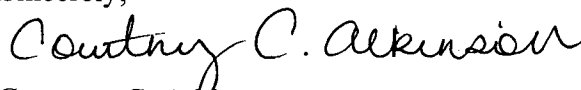
**Re: Kristen Cosby**  
**Appellate Case No.: 2020-000849**

Dear Ms. Kitchings:

In regard to the requirement for ordering a transcript of the lower court decision at issue in this appeal, as set forth more fully in SCACR 207 (a)(1), please be advised that Administrative Law Court decision that is the subject of this appeal was issued without any hearing being held before the Administrative Law Court. To the extent that the Administrative Law Court's decision concerns a final agency decision of the South Carolina Criminal Justice Academy following a contested hearing before that agency, Appellant is already in possession of the transcript from the contested hearing of the South Carolina Criminal Justice Academy.

Should you have any additional questions or concerns at all in regard to this particular issue, please do not hesitate to contact me.

Sincerely,



Courtney C. Atkinson  
catkinson@malawfirmssc.com

CCA/awr

cc: James Fennell, Esq.

**METCALFE & ATKINSON, LLC**

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