



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

V. CLAIRE ALLEN
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629
COLUMBIA, SOUTH CAROLINA 29211
1220 SENATE STREET
COLUMBIA, SOUTH CAROLINA 29201
TELEPHONE: (803) 734-1890
FAX: (803) 734-1839
www.sccourts.org

September 22, 2020

Spencer Utsey, 192660
Kirkland Correctional Institution
4344 Broad River Road
Columbia SC 29210

Re: Spencer Utsey, #192660 v. SCDC
Appellate Case No. 2020-001124

Dear Mr. Utsey:

Upon reviewing your appellant's initial brief, the following deficiencies have been noted under the South Carolina Appellate Court Rules (SCACR), and any deficiency must be corrected within ten (10) days of the date of this letter or your appeal will be dismissed:

- The caption/title does not comply with Rule 267(a), SCACR. Specifically, the caption needs to include the name of the lower court, the judge from which the appeal is taken, the case number, and the name and address of the counsel who is submitting the document only. The title should also include the labels of "appellant" and "respondent" to designate each party. These corrections need to be fixed on the final brief.
- The initial brief is not accompanied by a designation of matter to be included in the record on appeal.

Very truly yours,

V. Claire Allen

CLERK

cc: Christina Catoe Bigelow, Esquire