



# The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS  
CLERK

V. CLAIRE ALLEN  
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629  
COLUMBIA, SOUTH CAROLINA 29211  
1220 SENATE STREET  
COLUMBIA, SOUTH CAROLINA 29201  
TELEPHONE: (803) 734-1890  
FAX: (803) 734-1839  
[www.sccourts.org](http://www.sccourts.org)

March 29, 2021

Mr. Walker H. Willcox, Esquire  
PO Box 1909  
248 W. Evans Street  
Florence SC 29503-1909

Mr. Theodore von Keller, Esquire  
PO Box 4216  
Columbia SC 29240

Ms. Sara Christine Hutchins, Esquire  
1201 Main Street, Suite 420  
Columbia SC 29201

Mr. D. Malloy McEachin, Jr., Esquire  
180 N. Irby Street  
MSC-XX  
Florence SC 29501

Re: Sandy Hill v. Central Palmetto  
Appellate Case No. 2019-001527

Dear Counsel:

The Supreme Court issued an order supplementing and altering current practices regarding the operation of the appellate courts. *See RE: Operation of the Appellate Courts During the Coronavirus Emergency* (S.C. Sup. Ct. Order dated March 20, 2020, amended May 29, 2020). The order provides the following:

Effective immediately, a document filed with the Supreme Court or Court of Appeals need not be accompanied by any additional copies. If submitted in paper, the document shall be submitted unbound and unstapled. In the event the Appellate Court determines that additional copies are needed, they will be requested from the lawyer or party submitting the document.

*Id.*, subsection (d). After review of your case, the Court of Appeals has determined a need exists for one (1) additional bound copy of the record on appeal, supplemental record on appeal, and all final briefs. We request large parcels such as bound copies of the record and briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, S.C. 29201.**

Accordingly, each party must file one (1) bound copy of the record on appeal, supplemental record on appeal and/or final briefs within ten (10) days of the date of this letter.

Very truly yours,

*V. Claire Allen*  
CLERK