



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

V. CLAIRE ALLEN
CHIEF DEPUTY CLERK

POST OFFICE BOX 11629
COLUMBIA, SOUTH CAROLINA 29211
1220 SENATE STREET
COLUMBIA, SOUTH CAROLINA 29201
TELEPHONE: (803) 734-1890
FAX: (803) 734-1839
www.sccourts.org

April 23, 2021

Jacquita Funchess
1303 Glenfield Circle Apartment
Apartment J2
Orangeburg SC 29118

Re: Glenfield Apartments v. Jacquita Funchess
Appellate Case No. 2020-000405

Dear Ms. Funchess:

The Court is in receipt of your correspondence filed April 15, 2021. Pursuant to a phone call between you and a staff member of the Court, you expressed that what was sent was the record on appeal. The Court's staff member informed Ms. Funchess of the requirements of the record on appeal and upcoming final briefs pursuant to Rules 210, 211, and Form 15 from Part II of appendix C of the South Carolina Appellate Court Rules. The Court is returning the appellant's correspondence. The record on appeal is to be served and filed within twenty (20) days from the date of this letter.

Very truly yours,

V. Claire Allen

CLERK

cc: Theodore von Keller, Esquire