



# The South Carolina Court of Appeals

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MAY 11 2021  
SC Court of Appeals

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V. CLAIRE ALLEN  
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May 05, 2021

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Mrs. Jacqueline Dixon Phillips, Esquire  
211 King Street, Suite 107  
Charleston SC 29401

Mr. Thomas Bacot Pritchard, Esquire  
211 King Street., Suite 107  
Charleston SC 29401

Re: City of Charleston Housing Authority v. Katrina Brown  
Lower Court Case No. 2017CP1002711  
Appellate Case No. 2018-002155

Acknowledgment received

Signature:

A handwritten signature in black ink, appearing to read "Adam Protheroe", written over a horizontal line.

Date: 5/5/2021

Print Name: Adam Protheroe

Dear Counsel:

This appeal will be argued on at June 9, 2021, at 11:20 AM in Courtroom I. The following oral argument times have been allocated:

Appellant:	10 minutes
Respondent:	10 minutes
Appellant in reply:	5 minutes

**Arguments frequently begin before the time set. Please ARRIVE 15 MINUTES prior to your scheduled argument time.**

In recognition of the threat posed by the COVID-19 pandemic, we ask counsel to be mindful of the following policies and precautions:

1. Only the lawyers arguing the case will be permitted to attend oral argument. All other persons may view the oral argument via the virtual courtroom, which is accessible at <https://scjudicial.webex.com/scjudicial/onstage/g.php?MTID=eb51ad7011021ff736d1c8051d8718920>.
2. Face coverings are required at all times while in the Courthouse Building. You may remove your mask only when at the podium making arguments before the Court.
3. Social distancing, defined as keeping a distance of at least 6 feet from others, must be maintained at all times while in the Courthouse Building.
4. Counsel will be asked to sit in assigned spots. You must stay in your seat until you are called to argue. We understand the need to exchange pleasantries, but ask that you keep your seat and remain masked when speaking with others.
5. Hand sanitizer is available in the courtroom, and we ask that counsel use it liberally as you enter or leave the courtroom and/or restrooms.
6. If you arrive before the argument before yours has ended, please wait in Courtroom II until your case is called, while maintaining social distance. Upon conclusion of your argument, please exit the Courthouse Building as

expeditiously as possible. Do not gather to talk until you have left the building.

The Court requests a signed acknowledgement verifying receipt of notification of the date and time set for oral argument. You must sign and date the acknowledgement below, then return to the following address:

V. Claire Allen, Chief Deputy Clerk  
South Carolina Court of Appeals  
P.O. Box 11629  
Columbia, SC 29211

We are looking forward to resuming normalcy, including in-person oral arguments, as the pandemic draws to a close. We regret the continued restrictions and hope you understand our goal is to keep everyone safe while efficiently deciding your case.

Very truly yours,

*V. Claire Allen*

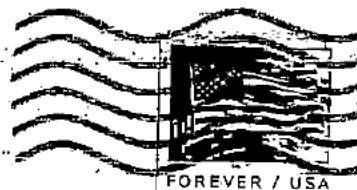
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