



The South Carolina Court of Appeals

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CLERK

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Re: Machel Smith v. Columbia Sussex Corporation
Appellate Case No. 2019-002099

Dear Counsel:

The Supreme Court issued an order supplementing and altering current practices regarding the operation of the appellate courts. *See RE: Operation of the Appellate Courts During the Coronavirus Emergency* (S.C. Sup. Ct. Order dated March 20, 2020, amended May 29, 2020). The order provides the following:

Effective immediately, a document filed with the Supreme Court or Court of Appeals need not be accompanied by any additional copies. If submitted in paper, the document shall be submitted unbound and unstapled. In the event the Appellate Court determines that additional copies

are needed, they will be requested from the lawyer or party submitting the document.

Id., subsection (d). After review of your case, the Court of Appeals has determined a need exists for one (1) bound copy of the record on appeal and all final briefs. We request large parcels such as bound copies of the record and briefs be sent directly to the Court via the street address: **1220 Senate Street, Columbia, S.C. 29201.**

Accordingly, each party must file one (1) bound copy of the record on appeal and/or all final briefs within ten (10) days of the date of this letter.

Very truly yours,

V. Claire Allen

CLERK