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SC Court of Appeals

**Transcript Request Form**

Pursuant to Rule 207 and 607 of the South Carolina Appellate Court Rules, the transcribed paper copy is the official record of court proceedings. You may request a transcript by completing this form and emailing it to the Court Reporter and to South Carolina Court Administration at [transcripts@sccourts.org](mailto:transcripts@sccourts.org). Click [here](#) for instructions on how to find the court reporter's email and mailing addresses. Once the court reporter receives your request, it will be processed pursuant to Rule 207 and 607 of the SCACR. Rule 607(h) governs the fees for transcripts, which are not provided for free or at reduced rates to any party. Please send by mail a money order or certified bank check to the court reporter in order to obtain the transcript. Some court reporters may accept personal checks. Please check with the court reporter to see if this option is available. Once your request is received, you will receive a copy of this form with the bottom portion completed. Please promptly submit your payment in order for the transcript to be provided. If you need to cancel the transcript request for any reason, you are responsible for paying for the pages of the transcript that have already been completed at the time of the cancellation.

Requestor's Information			
<b>Full Name</b> Tracey C. Green	<b>Phone Number</b> (803) 252-3300	<b>Email Address</b> tgreen@willoughbyhoefer.com	
<b>Mailing Address</b> 930 Richland Street	<b>City</b> Columbia	<b>State</b> SC	<b>Zip Code</b> 29201
Transcript Information			
<b>Docket Number</b> 2019-CP-40-05675	<b>Case Caption</b> (i.e. State v. John Doe or Smith v. Smith) Richard A. Harpootlian, Plaintiff, v. South Carolina Department of Commerce and Coordinating Council for Economic Development, Defendants.		
<b>Date(s) of Proceeding</b> 10-30-2019 and 4-28-2021	<b>Circuit</b> <input checked="" type="checkbox"/> <b>Family</b> <input type="checkbox"/>	<b>County</b> Richland	
<b>Presiding Judge</b> Robert E. Hood	<b>Expedited</b> Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
<b>Court Reporter(s)</b> Karen E. Ambroziak	<b>Opposing Counsel</b> Richard A. Harpootlian, Esquire Christopher P. Kenney, Esquire		

**Requestor's Signature:** Tracey C. Green  
(Typed name will serve as signature)

**Date:** 7-27-2021

**Note:** If you are ordering a transcript pursuant to Rule 207(a)(1), SCACR, you must contemporaneously furnish all parties, the Office of Court Administration, and the clerk of the appellate court with copies of all correspondence with the court reporter.

For Court Reporter Use Only			
<b>Full Name</b> _____	<b>Date Received</b> _____	<b>Email Address</b> _____	
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# WILLOUGHBY & HOEFER, P.A.

ATTORNEYS & COUNSELORS AT LAW

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\*ALSO ADMITTED IN TEXAS  
\*\*ALSO ADMITTED IN WASHINGTON, D.C.  
\*\*\*ALSO ADMITTED IN CALIFORNIA  
\*\*\*\*ALSO ADMITTED IN NORTH CAROLINA

July 27, 2021

VIA EMAIL

Karen E. Ambroziak  
1701 Main Street, Room 222  
Columbia, SC 29202  
kambroziak@sccourts.org

RE: *Richard A. Harpootlian v. South Carolina Department of Commerce and Coordinating Council for Economic Development; C/A No. 2019-CP-40-05675*

Dear Ms. Ambroziak:

On October 30, 2019, an initial hearing was conducted in this case before the Honorable Robert E. Hood in Richland County. On April 28, 2021, a motions hearing was also held in the above referenced case before Judge Hood in Richland County. We understand that you were the court reporter for this matter.

The South Carolina Department of Commerce and Coordinating Council for Economic Development have filed an appeal and wish to request transcripts of these proceedings. A completed Transcript Request Form is attached. This law firm agrees to pay the per page charge for this transcript as provided by Rule 607, SCACR.

Thank you. If you have any questions, please call.

Sincerely,

WILLOUGHBY & HOEFER, P.A. -



Tracey C. Green

TCG/epk  
Attachment

cc: Richard A. Harpootlian, Esquire (via email)  
Christopher P. Kenney, Esquire (via email)  
S.C. Court Administration (via email)  
The Honorable Jenny Abbott Kitchings (via electronic filing by email and U.S. Mail)

OFFICES:

COLUMBIA | 930 RICHLAND STREET, COLUMBIA, SC 29201 | 803.252.3300 FAX 803.256.8062  
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The Honorable Jenny Abbott Kitchings  
Clerk of Court  
South Carolina Court of Appeals  
1220 Senate Street  
Columbia, South Carolina 29201

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29201-376999

