

From: [Melinda Loxley](#)
To: [Court Of Appeals Filings](#)
Cc: [Ritchie, Sierra](#); micah@caskeylawfirm.com; jeff@dunlaevylaw.com; [Stan Case](#); [Buck Brandt](#)
Subject: William Tomz v. Capital Investment Funding, LLC; Appellate Case No. 2021-000341
Date: Tuesday, August 31, 2021 10:47:36 AM
Attachments: 8-31-21 Letter to Ms Kitchings.pdf
8-31-21 Joint Motion.pdf
8-31-21 Proposed Order.pdf

***** EXTERNAL EMAIL:** This email originated from outside the organization. Please exercise caution before clicking any links or opening attachments. *******

Please find attached for filing a letter to Ms. Kitchings, a Joint Motion and the appropriate Proposed Order submitted in the above captioned matter. The check for the filing fee is being sent to the Court of Appeals today.

Please contact me if you have any questions. Thank you for your assistance.

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During the COVID-19 outbreak, our firm is making efforts to minimize the risk to our clients and staff. Please note/observe the following guidelines:

- We are regularly wiping down surfaces in the office with disinfectant cleaners and offering new pens to anyone signing documents.***
- To avoid having large groups waiting in the lobby, we are asking people to check in at the front desk, leave their phone numbers, and then wait in their cars and we will call when the meeting is ready to begin.***
- FOR REAL ESTATE CLOSINGS, we will attempt to limit the number of people in the conference room at one time to a reasonable number. If clients have special requests for comfort or safety, please let our attorney or paralegal know, and we will make every effort to accommodate.***