



The South Carolina Court of Appeals

JENNY ABBOTT KITCHINGS
CLERK

V. CLAIRE ALLEN
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September 27, 2021

Mr. Larry Conrad Marchant, Jr., Esquire
1720 Main Street
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Columbia SC 29201

Mr. David Douglas Hawkins, Esquire
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Columbia SC 29229

Re: Robin Allen v. Richard Winn Academy
Appellate Case No. 2021-000561

Dear Counsel:

Our records indicate that the transcript in the above matter should have been delivered. As of today's date, we have not received any information indicating that the court reporter has been granted an extension. Further, you have not notified us that you have failed to receive the transcript, nor have we received your initial brief.

If you have not yet received the transcript, Rule 207 of the South Carolina Appellate Court Rules requires you to contact the Office of Court Administration. The address for Court Administration is as follows:

South Carolina Office of Court Administration
1220 Senate Street, Suite 201
Columbia, SC 29201
transcripts@sccourts.org

Be sure to copy the Court and opposing counsel with all correspondence concerning the transcript.

Please advise the Court of the status of the transcript within ten (10) days of the date of this letter, or your appeal may be dismissed.

Very truly yours,

V. Claire Allen

CLERK

cc: Paul L. Reeves, Esquire
Creighton B. Coleman, Esquire
Curtis W. Dowling, Esquire
Matthew G. Gerrald, Esquire